



CUYAHOGA COUNTY COURT OF COMMON PLEAS DIVISION OF DOMESTIC RELATIONS

FILING COURT DOCUMENTS REMOTELY

You may file documents by mail or online.

Step #1:

1. Go to:
<http://domestic.cuyahogacounty.us>
2. Click on 'Forms'
3. Select the forms to file
4. For help deciding & knowing which forms to file, review the Court's website or call 216 443 8880

Step #2:

1. Decide to file documents by mail or online (e filing)
2. Mail requires printing documents, making copies and mailing them to the Clerk of Court with any filing fee required by check or money order
3. Online/E filing requires ability to complete & save PDF documents to your computer or device and submit payment of filing fees by credit or debit card

FILING BY MAIL

1. Either:
 - a. Complete the forms online & print them, or
 - b. Print the forms & complete them by hand
2. Make certain all documents that require a notarized signature are notarized
3. Make 2 copies of each completed document
4. Place in an envelope:
 - a. The original documents
 - b. 2 sets of copies of the original documents
 - c. Filing fee by check or money order made payable to "Clerk of Court"
 - d. Mail envelope with all contents to:

Domestic Relations Clerk of Court, 1 West Lakeside Ave., Room 35, Cleveland, Ohio 44113

Download
the Court's App:
CourtConnect



Register for E-filing
to see details of your case

E-FILING

1. Register for E-filing at: <http://domestic.cuyahogacounty.us> by clicking on the E-Filing Tab
2. Complete the E-Filing Application at the bottom of the E-Filing section
3. Direct any questions about E-Filing to: 216-698-8682 or Efile_support@cuyahogacounty.us
4. Download & save the documents to your computer/device.
5. Complete the documents & save them again.
6. Login into your E-Filing account & go to the E-Filing User Guide on the bottom of the page for instructions.

FILING FEES

1. Filing fee list: <http://coc.cuyahogacounty.us/en-US/filing-fees.aspx> (If not listed, then typically the filing fee is \$50.00)
2. There are no filing fees for Motions to Show Cause or Petitions for Domestic Violence Protection Orders
3. Contact the Clerk of Court for more information: 216-443-7955

DROP-OFF OPTION

1. Put original & 1 copy of documents in the secured Clerk of Court Dropbox at the Old Courthouse front lobby.
2. Include filing fee. Payment methods: Cash, Check or Money Order only (credit/debit cards by E-filing only)

To get legal advice from an attorney, contact: CMBA Lawyer Referral Service at: CleMetroBar.org/LRS or (216) 696 3532