

Judgment Entry Checklist: H946 Divorce with Children, No Separation Agreement

| Check | Filings: |
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| | IV-D Application |
| | Parenting Seminar Certificate of Completion |
| | Parenting Proceeding Affidavit |
| | Health Insurance Affidavit |
| | Military Affidavit |

| Check | Submissions/Attachments needed for approval: |
|-------|---|
| | Parenting Plan (mark as exhibit) |
| | Child Support Worksheet (mark as exhibit) |
| | Administrative Child Support Order (if needed-mark exhibit) |
| | Juvenile Court Order (if needed) |
| | QDRO (if needed – mark as exhibit) |
| | CSEA Blue Sheet (submit to Enforcement Services) |
| | Legal Descriptions of Real Property (if any – mark as exhibits) |
| | Instructions for Service |

| Check | Information completed in Judgment Entry: |
|-------|--|
| | Caption: Case number & Judge's Name |
| | 1 st Paragraph: Hearing Date / Judge or Magistrate hearing case |
| | Complaint, Answer and/or Counterclaim |
| | Persons present at hearing |
| | Residency requirement fulfilled |
| | Military status of parties |
| | Full names and DOB of each child subject to the JE |
| | Cause of divorce & party entitled to divorce |
| | Divorce granted |
| | Duration of marriage |
| | Real property: Neither owns/leases or party owns/leases, award interest & possession (attach legal descriptions & mark exhibits) |
| | Other property or debts: None/already divided or list if any exist with value/amount due |
| | Retirement assets: Neither has retirement assets |
| | Retirement assets: Parties have retirement assets, include details & how divided |
| | Equal/equitable division of property |
| | Spousal Support: No spousal support to be exchanged |
| | Spousal Support Exchanged: indicate factors, monthly amount, start date, if jurisdiction retained & termination reasons |
| | Allocation of Parental Rights & Responsibilities: Shared Parenting or Sole Custody |
| | Parenting plan or parenting time plan (attach & mark exhibit) |
| | Residential addresses |
| | Notice of intent to relocate |
| | Federal income tax |
| | Private education and other expenses (if any) |
| | Extraordinary medical expenses (% for each person) |
| | Person to be reimbursed for extraordinary medical expenses |
| | Private health insurance accessibility: location of primary care services & whether insurance costs exceed maximum |
| | Designation of health insurance obligor: check reason |
| | Designation of child support obligor and obligee |
| | Child support worksheet (attach & mark exhibit) |
| | Administrative Support Order (if any – mark & attach as exhibit) |
| | Child support deviation (if any – include actual annual amounts) |
| | Overnight parenting time – indicate amounts / leave remainder blank for court's findings: For Judge: <input type="checkbox"/> Deviation Granted <input type="checkbox"/> Deviation Not Granted / Please include findings in JE |
| | Other deviation factors (check all that apply) |
| | Child support deviation: Enter amount of downward (actual worksheet amount minus amount agreed to be paid) or upward deviation (amount agreed to be paid minus actual worksheet amount) |
| | Cash medical support deviation: Enter amount of downward (actual worksheet amount minus amount agreed to be paid) or upward deviation (amount agreed to be paid minus actual worksheet amount) |
| | Enter final monthly amount of child support and cash medical support to be paid (include per child amounts). Enter total combined child support, cash medical support to be paid & effective date |
| | Temporary support arrearage/overpayment (if any) |
| | Enter monthly amount of all support figures including: child, spousal, cash medical & arrearage |
| | Method to secure support payments |
| | Restore to former name (if selected) |
| | Dismiss 3 rd parties (if necessary) |
| | Costs to be paid: Plaintiff, Defendant or Both |
| | Signature of parties (journal stamp: by court only) |