

Dissolution W/No Children (H953)

- ___ Case number, names (Judge/Magistrate, Petitioner-01, Petitioner-2) and date of hearing.
- ___ Residency requirement of parties: Petitioner-1 and/or Petitioner-2 are residents of Ohio/6months. Venue is proper in this county.
- ___ Verify that there are no minor child(ren) of this marriage (natural or adoptive) and inquire whether Wife is currently pregnant.
- ___ Confirm date for filing Petition for Dissolution of Marriage.
- ___ Separation Agreement attached and marked as Exhibit A.
- ___ Marriage dissolved.

SPOUSAL SUPPORT

- ___ Check the appropriate boxes. Fill in required information. Is it modifiable / jurisdiction reserved? Should be paid via OCSS (if direct... check with the Judge).
- ___ **Temporary Support Arrearage/Overpayment:** Check box for either no arrearages/overpayments under the temporary support orders or there are arrearages/overpayments with an effective date and a dollar (\$_____) amount must be provided. This includes but is not limited to child support, spousal support or cash medical, and uncovered health care expenses.
- ___ **Monthly Payment of Support:** Make sure the numbers are correct for the monthly order that apply which include all applicable child support, spousal support, cash medical support and payment toward arrearage.
- ___ **Method to Secure Support Payments:** Direct [or] via OCSS. Make sure the appropriate source is checked and information completed.
- ___ **Retirement Assets:** If neither party has retirement assets to divide check the appropriate box. If retirement assets exist check appropriate boxes and fill in the required information.
- ___ If there are QDRO's [or] DPO's involved in the case check the appropriate boxes and fill in required information.
- ___ Division of Property: If there is property to be divided it should be

- listed either in the Separation Agreement or Judgment Entry.
- ___ If there is real estate make sure that the names are correct and a copy of the legal description is attached.
 - ___ Petitioner-1/Petitioner-2 be restored to his/her former name, with DOB.
 - ___ Court costs...check appropriate box.
 - ___ JE signed by both parties and counsel, if applicable.
 - ___ Casenote

INSTRUCTIONS FOR SERVICE

- ___ Information to be filled out by parties and counsel for proper service of the judgment entry upon them.

ATTACHMENT CHECKLIST

- ___ Signed Separation Agreement.
- ___ Review for division of assets/debts and an award of spousal support, if applicable.
- ___ QDRO [or] DOPO, if required.