



CUYAHOGA COUNTY COURT OF COMMON PLEAS
DIVISION OF DOMESTIC RELATIONS

PARENTING COORDINATOR APPLICATION

INSTRUCTIONS: Please read Rule 16.64 of the Rules of Superintendence for the Courts of Ohio and Local Rule 38 before completing this application.

CONTACT INFORMATION

Name: _____ Email Address: _____

Office Address: _____, Ohio _____

Office Telephone Number: _____ Fax Number: _____

Cell Phone #: _____ Attorney Reg. Number if applicable: _____

EDUCATION & TRAINING

Undergraduate Degree(s): _____ Major: _____

School: _____ Date: _____

Graduate Degree(s): _____ Date: _____

School: _____

Please list all foreign languages in which you are fluent: _____

Please list any specialized training, education, or experience in social work, child development, or other related field which may be helpful when serving as parent coordinator: _____

PRE-SERVICE TRAINING

Date Parent Coordinator Pre-Service Education was completed: _____

Pre-Service Education Provider Name: _____

Please complete the following and provide certificates of completion.

Twelve (12) hours of basic mediation training.

Date	Program Title	Sponsor	# Hrs Completed	Live (In-Person/Webinar) or self-study

Forty (40) hours of specialized family or divorce mediation training.

Date	Program Title	Sponsor	# Hrs Completed	Live (In-Person/Webinar) or self-study

Fourteen (14) hours of specialized training in domestic abuse and dispute resolution.

Date	Program Title	Sponsor	# Hrs Completed	Live (In-Person/Webinar) or self-study

Twelve (12) hours of specialized training in parenting coordination.

Date	Program Title	Sponsor	# Hrs Completed	Live (In-Person/Webinar) or self-study

If you are serving as parent coordinator in another county, please provide the date you completed your most recent continuing education hours: _____ Provider Name: _____

Estimated number of cases where I have served as a parent coordinator: _____

Do you carry professional liability insurance? _____ Yes _____ No

Liability Insurance Carrier: _____ Effective Date: _____

Limits of Liability: _____

FOR ATTORNEYS ONLY

Are you currently in good standing with the Supreme Court of Ohio? _____ Yes _____ No

If no, please explain: _____

Have you ever been disciplined or suspended from the practice of law in Ohio or any other state, including the District of Columbia? _____ Yes _____ No

If yes, state the reason and dates of the discipline or suspension: _____

BACKGROUND INFORMATION

Have you ever been convicted of any felonies or misdemeanors? _____ Yes _____ No If yes, please identify the case numbers for each case and explain these charges on a separate attachment.

Have you ever been arrested, indicted, or charged with any offense in any action that involved an abused, neglected, or dependent child; a violation of R.C. 2919.25; or any sexually oriented offense? _____ Yes _____ No If yes, please identify the case numbers for each case and explain these charges on a separate attachment.

Have you ever been named as a respondent in an action for a civil protection order or charged with domestic violence in any court? _____ Yes _____ No If yes, please identify the case numbers for each case and explain these charges on a separate attachment.

Has a referral ever been made to any children's services agency alleging that you abused or neglected a child? _____ Yes _____ No If yes, please identify the allegations made in each referral and whether the allegations were substantiated, unsubstantiated, or indicated. State any other findings made on a separate attachment.

Other than as court appointed, are you presently, or have you ever been a party in a civil lawsuit in the past 5 years? Yes No If yes, please identify the court in which you were a party, the case numbers for each case, and a summary of the actions on a separate attachment.

APPOINTMENT INFORMATION

I am willing to accept appointments regarding Parental Rights and Responsibilities Cases.

Yes No

CERTIFICATION

I hereby certify that all the above information is accurate and am unaware of any circumstances that would disqualify me from serving as guardian ad litem. I am willing to accept appointments as a parenting coordinator in the types of cases as indicated above.

I have completed the pre-service training and/or continuing education requirements set forth in Sup.R. 16.64, a statement of which I have provided to the court.

I have attached a copy of my Bureau of Criminal Identification and Investigation (BCI) (Ohio) and Federal Bureau of Investigation (FBI) (national) criminal records check report completed within the past six (6) months of the date of this application.

I understand my obligation to complete at least six hours of continuing education annually provided by the Supreme Court of Ohio or approved by this court.

Signature: _____ Date: _____